

**ADJOURNED CITY COUNCIL MEETING  
CITY OF WATERTOWN  
April 23, 2012  
7:00 P.M.**

**Mayor Jeffrey E. Graham Presiding**

**Present:** Council Member Roxanne M. Burns  
Council Member Joseph M. Butler, Jr.  
Council Member Teresa R. Macaluso  
Council Member Jeffrey M. Smith  
Mayor Graham

**Also Present:** John C. Krol, City Manager  
Robert J. Slye, City Attorney

**City staff present:** Elliott Nelson, Erin Gardner

The City Manager presented the following reports to Council:

- Parks and Recreation Fees
- Discussion on 2012-13 Operating Budgets and 2012-13 through 2016-17 Capital Budget

**Complete Reports on file in the office of the City Clerk**

**DISCUSSIONS**

**Parks and Recreation Fees**

Mayor Graham stated that he was contacted by Mr. Benjamin Coe, Treasurer of the Volunteer Transportation Organization regarding the “per game” fee and stated the cost for an all-day tournament is quite high. He noted that this was not the intent of the new pricing.

**Erin Gardner**, Superintendent of Parks and Recreation suggested a new fee structure for all-day events to include a \$100 per day fee for non-profit tournaments and \$250 per day fee for regular tournaments. She confirmed that a chalk lining fee of \$25 will be charged for any additional chalk lining. She told Council that her goal is to go by a fee schedule and be uniform with all the teams that are requesting to play on the City fields.

Council Member Smith asked if the tournaments are played under the lights.

Ms. Gardner replied that there is an additional fee if the game is played under the lights. She clarified that in the past there was never a charge for use of the fields at Kostyk, Marble and North Elementary.

Council Member Butler asked if there would be a provision which allowed the City to enter into agreements with organizations for fees other than the fee schedule upon Council's approval. He noted it should be similar to what is included in the Arena fee structure

**Elliot Nelson**, Assistant to the City Manager replied that the provision would be included.

**Ann Saunders**, City Clerk told Council that she spoke to General Code and was able to put a hold on the publication of the prior fee schedule legislation in order to prevent duplication in costs.

In regards to the request by Jefferson Community College to use the fields for practice under the same arrangements as Watertown High School and IHC, Council Member Smith stated they should use the same fields and scheduling should be done through the Parks and Recreation Office.

Mayor Graham reviewed the history for repealing the fee for the tables and chairs last year.

Ms. Gardner stated that it is not time consuming to get the tables and chairs to the Jefferson County Agriculture Building and that this would be good to continue for the community. She noted that there are no set fees for the use of these tables and chairs but they have been charged in the past.

Council Member Smith reminded Council that when an organization rents the arena the tables and chairs are included in the rental fee. He stated that this situation is different and agrees with Ms. Gardner's recommendation.

Council Member Macaluso agreed with Council Member Smith.

In response to Council Member Butler's inquiry, Mr. Nelson stated the 300-350 chairs and 10-20 tables could be rented depending on the type of event. He explained that the City staff only delivers the tables and chairs from the arena to the building that they are going to be used in and the organization sets them up.

**Robert Slye**, City Attorney stated that the YMCA and Agricultural Society leases the land from the City but he did not know the exact amount of the lease.

Council Member Burns expressed concern that this may create requests from other non-for-profit organizations wanting to use the tables and chairs on City owned property such as Thompson Park or the Riverwalk.

Mr. Slye replied that the original intent was to limit this use to the Fairgrounds property.

Council Member Butler wondered if the City should charge for the time to deliver and setup the chairs and tables.

Mayor Graham stated that events held by organizations at the Thompson Park would normally go through Party Rentals. In addition, he reminded Council that the Agricultural Society was paying for this service in the past.

Mr. Nelson pointed out that the charge for this service also takes into account the wear and tear on the tables and chairs.

Council concurred that an ordinance with the discussed fees could be drafted and presented at the next regular meeting.

### **Privateer's Hockey Team**

Mayor Graham mentioned that formal discussions have occurred with the Privateers and he does not want this to slip through the cracks. He indicated that there is a high interest level for this in the community.

Council Member Smith agreed that this would be good for the arena and that the City needs to move forward with this. He added that Mr. VanBrocklin is willing to help with these negotiations and it would be beneficial to use his talents.

### **Memo regarding Insurance Committee** (Not on file in the City Clerk's Office)

Mayor Graham indicated that Council received a memo regarding insurance committees and wondered if there is a RFP that needs to be approved by Council.

Mr. Slye responded that the fees are paid through the brokerage arrangement with the insurance company so the City will not see a change in the expenditure of funds. He indicated that they will administer existing policies and provide services for the fee that they would receive within the brokerage commission.

Mayor Graham indicated that he is not sure why this issue was brought up but the proposal is to make a change in the broker.

Council Member Butler pointed out that the reasons were discussed during an executive session.

Mr. Slye commented that this does not require Council approval. He said that the broker is changing and then when the policy expires, it will be put out to bid.

### **Discussion on 2012-13 Operating Budgets and 2012-13 through 2016-17 Capital Budget**

Mr. Krol asked Council to discuss a schedule for reviewing the budget.

Mayor Graham indicated that he would prefer Council Members contact the Manager's Office with questions on particular issues rather than discussing them during budget sessions with Department Heads. He hoped this would shorten the time spent on this in order to continue with the City Manager search. He asked that the questions and answers be forwarded to all of the members of Council.

Council Member Smith suggested that Capital Budget be addressed next Monday.

Mayor Graham asked if there was a desire to have one long meeting on a Saturday instead of several short meetings.

Council Member Butler mentioned that long meetings are not as productive and would prefer more meetings with shorter times.

Council Member Burns stated that the budget is important but does not want the search for a City Manager to take a back seat to the budget. She added that Council should not go through the budget page by page or line by line and she agreed that some questions should be answered at the Manager's level.

Council concurred that Capital Projects should be addressed next Monday and that Council Members should review the rest of the budget individually throughout the week and send questions to Mr. Krol.

**Motion was made by Council Member Roxanne M. Burns to move into Executive Session to discuss the employment history of particular individuals.**

**Motion was seconded by Council Member Teresa R. Macaluso and carried with all voting in favor thereof.**

Council moved into Executive Session at 7:30 P.M.

Council reconvened at 9:00 P.M.

## **A D J O U R N M E N T**

**At the call of the chair, meeting was duly adjourned at 9:00 P.M. until Monday, April 30, 2012 at 6:00 P.M. by motion of Council Member Roxanne M. Burns, seconded by Council Member Joseph M. Butler, Jr. and carried with all voting in favor thereof.**

***Ann M. Saunders***  
City Clerk